

Centralized Implementation of Display (preferred) First Name for Enterprise Applications

Information Technology Services, under the leadership of Information Security, is implementing a new application to simplify the process for maintaining a “display” or “preferred” name for use within the centralized enterprise systems at the University of Toronto.

In Phase 1, the application will allow students, faculty and staff to set a Display First Name using a common application available on the <https://my.auth.utoronto.ca/> site. Once set, the Display First Name will be automatically populated across the major enterprise systems (over a number of project phases), and made available for use where legal name is not a requirement.

Provisions and instructions for using the new Display Name will also be made available to divisional ROSI Rocket Shuttle users so that associated divisional reports can pick up the appropriate name as needed.

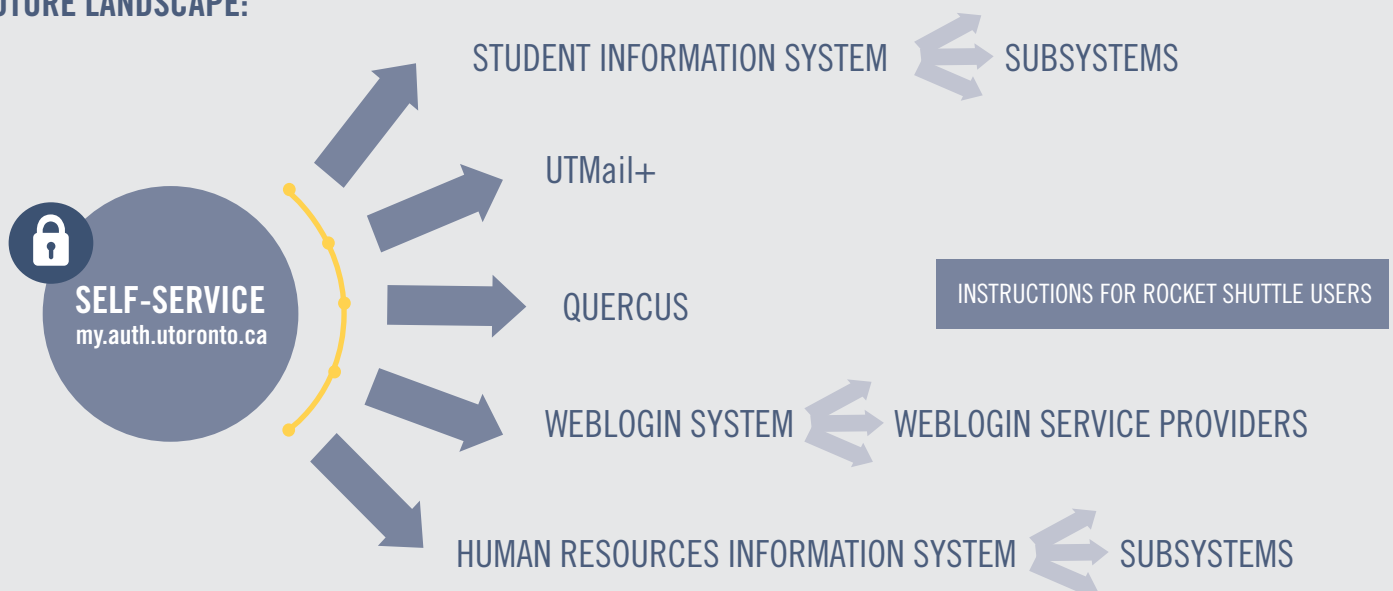
PHASE 1 DELIVERABLES:

1. Revision of the <https://my.auth.utoronto.ca/> website to visually conform to U of T guidelines and AODA compliance. Using this site, students, staff and faculty will be allowed to set their Display Name using a free form-text box. Allowable characters will be limited to a-z, A-Z, . (dot), - (dash), '(single quote) and ' ' (space). A regular review of selected display names will be conducted to prevent the use of abusive or inappropriate language. U of T reserves the right to revoke a name if such language is used.
2. Cleanup of the UTmail+ / Quercus preferred firstname data. Currently users are given the option to set a different preferred firstnames in Quercus and UTmail+. These users will be advised to visit the my.auth site to set a single display name for both systems.
3. Integration of the UTORauth Display Name with HRIS “known as” name. The Display Name from UTORauth will be populated into the “known as” name field on HRIS. In addition, the ability for business officers to directly set “known as” name in HRIS will be removed.
4. Integration of UTORauth Display Name with ROSI preferred name. Although currently there are no downstream applications consuming ROSI preferred name, this integration will be put in place to support future use by associated NGSIS sub-systems such as Degree Explorer and E-Marks, and/or by divisions which pull data from ROSI.

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5. Provision of Display Name data to the following applications:
 - a. UTMail+
 - b. Quercus
 - c. Weblogin Service Providers
 - d. HRIS Reports / Programs (populating the already existing “known as” field will automatically provide this data to the users)
6. Instructions for Rocket Shuttle users wishing to use the new Display Name located within ROSI.

FUTURE LANDSCAPE:



NOT IN SCOPE FOR PHASE 1, BUT UNDER CONSIDERATION FOR PHASE 2:

1. Guidelines helping application owners decide if they can use display name or whether they are required to use legal name.
2. Enablement of a Display Name that includes a client's surname.
3. Integration of Display Name with divisional/local applications.
4. Use of OUAC preferred name (Display Name) in the initial creation of UTORid / JOINid at U of T for students.
5. Adoption of ServiceNow platform for Display Name application interface.